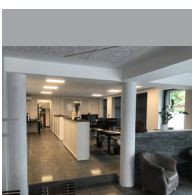
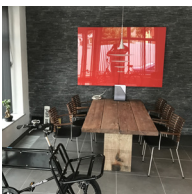
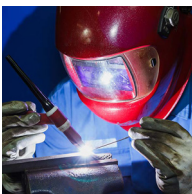




ARE YOU OUR NEW HR MANAGER/RECRUITER FOR OUR OFFICES IN KLAIPEDA AND GRENAA IN DENMARK

Uab Davai is currently looking for skilled HR Manager/Recruiter to join our international company

The Manager/Recruiter will be responsible to actively manage, execute and oversee the initial phase of the recruiting process and support from the first request until the position is filled. Further tasks are proactive sourcing and ongoing relationship management with candidates as well as executing the entire recruiting and employer branding strategy in order to find the best possible candidates and fill positions on time.



Main responsibilities

- Execute proactive candidate sourcing, facilitating the interview and hiring process
- Build and maintain network of potential candidates through proactive sourcing and ongoing relationship management incl. use of new media
- Daily management of HR/Recruitment of up till 100 employees mainly for Davai ApS customers
- Financial responsibility about UAB Davai HR economy and education program
- Reporting on monthly base to Managing Director, and Financial head of Davai ApS
- Keeping all HR management on accordance and updated to new rules, projects within Baltic states
- Implement sales directly to domestic and abroad clients independently of Davai ApS.
- Demonstrate understanding of the organization's business models, operations, financial goals

Qualifications

- Academic degree in Business Psychology, Economics, Human Resources Management
- Minimum 5 years' experience in HR, recruiting processes, preferably in an international organization
- Experience with staff hire directly to EU costumers will be preferred
- English language at high level
- Knowledge of employment law, compensations, organizational planning, organization development, employee relations, safety training
- Familiarity with social media, resume databases and professional networks
- Proactive approach to finding solutions and driving process improvements
- High motivation and self-driven person
- Ability of traveling
- Driving licence

The position is to be filled as soon as possible and will be located in Klaipeda, Lithuania. In this role you will report to the Managing Director.

We are looking forward to receiving your application at kio@davai.dk.
For more information about the role please contact Kim Brld Olesen
+45 2140 7955 or mail: kio@davai.dk

